



## Scottish Athletics Limited

Information for applicants for the position of

# Club Together Officer, Stornoway Running and Athletics Club

Salary £11,700  
(15 hours per week)  
3-year Fixed Term

### About Us

**scottishathletics** is the national governing body for athletics in Scotland. Our vision is for everyone in Scotland to have the opportunity to participate in athletics and running and to achieve their personal ambitions.

Our mission is to deliver an integrated, inclusive and adaptable model of athletics and running provision that inspires everyone in Scotland to enjoy the sport and experience personal success. Equality, diversity, and inclusion are at the heart of the work that **scottishathletics** leads, and the organisation works closely with all stakeholders in athletics across Scotland, to continue improving diversity and create an inclusive culture in the sport, and to be reflective of Scottish society.

Our strategy, [\*Building a Culture of Success \(2023-2027\)\*](#), captures the breadth of work that **scottishathletics** facilitates, from supporting performance athletes on the world stage to providing opportunities for people to participate in the sport within their local community. The member clubs play a crucial role in growing and developing the sport and, along with the volunteer workforce, they are integral to the sport's future success.

Everyone in Scotland can participate in athletics and **scottishathletics** strives to continuously evolve to deliver on our vision for the sport.

### About the Club

Stornoway Running and Athletics Club (SRAC) is a vibrant and inclusive community sports organisation based in Stornoway, dedicated to the promotion and development of running and athletics across all ages and abilities. As a registered Scottish Charitable Incorporated Organisation (SCIO), the club operates with a strong commitment to community benefit, participation, and wellbeing.

The club provides structured training opportunities and support for both junior and senior athletes, creating a welcoming environment where individuals can develop their fitness, skills, and confidence. SRAC encourages participation at all levels—from beginners taking their first steps in running to experienced athletes competing in events locally and beyond.

SRAC plays an active role in the local sporting calendar, organising and supporting a range of events, including road races, track and field competitions, and community-focused activities. These events not only promote physical activity but also bring together runners, volunteers, and spectators, helping to strengthen community spirit across the Western Isles.

At its core, the club is driven by a passion for athletics and a commitment to fostering a positive, supportive, and inclusive environment. Through coaching, events, and community engagement, SRAC aims to inspire participation, improve health and wellbeing, and nurture a lifelong enjoyment of sport.

### **About You**

You are an organised, self-motivated and personable individual with excellent communication and administrative skills. You have experience working with volunteers, community organisations or sports clubs and understand the important role that volunteers play in delivering successful community sport.

You are confident building positive relationships with a range of stakeholders and are able to manage multiple priorities while working independently. You have strong digital skills, including experience using Microsoft Office applications and membership or customer relationship management systems, and you are comfortable maintaining accurate records and coordinating projects.

A knowledge of athletics or the wider sporting landscape would be advantageous, although we are equally interested in candidates who can demonstrate transferable skills, a commitment to learning and a genuine enthusiasm for supporting the development of people, clubs and communities.

Above all, you will be positive, reliable and collaborative, with a passion for helping Stornoway Running & Athletics Club continue to grow and thrive.

### **About the Role**

Stornoway Running & Athletics Club is seeking an enthusiastic and proactive Club Together Officer to play a key role in the continued growth and development of our club and athletics across the Western Isles.

Working closely with the SRAC Board, Scottish Athletics and a range of local partners, you will help strengthen the club by supporting volunteer recruitment and development, coordinating club administration, assisting with funding applications and contributing to the planning and delivery of training, competitions and events.

This is a varied and rewarding role that will suit someone who enjoys building relationships, working with volunteers and making a positive impact within their local community. You will provide



administrative and organisational support across both our junior and senior sections, helping to ensure the club continues to offer a welcoming, sustainable and high-quality experience for all members.

If you are passionate about community sport, enjoy working collaboratively and are motivated by helping others succeed, this is an excellent opportunity to make a lasting contribution to athletics in the Western Isles.

### **Staff**

**scottishathletics** employs 33 members of staff and 21 Club Together Officers.

### **Place of Work**

Hybrid working. Stornoway Sports Centre Running Track, Springfield Road, Stornoway, HS1 2PZ.

### **Salary**

The starting salary offered for the post will be £11,700. Annual pay awards will be made in accordance with the salary review procedures agreed by the **scottishathletics** Board of Directors.

### **Benefits**

Enhanced statutory benefits  
Hybrid working

### **Hours of work**

The person appointed will be expected to work for 15 hours per-week. Due to the nature of the post, there will be a requirement to work in the evenings and at weekends. The organisation encourages a flexible working approach from all staff, consistent with meeting the needs of the business.

### **Pension**

**scottishathletics** operates a qualifying group pension scheme for auto-enrolment purposes and will match the successful candidates' contribution up to a maximum of 6% of salary, including the legal minimum contributions required.

### **Annual Leave and Public Holidays**

The annual leave entitlement for this post is 25 days pro rata. In addition, the public holiday entitlement is 10.5 days pro rata.

### **Travel and Subsistence**

The post holder may occasionally be required to travel to meetings within Scotland and occasionally in the UK. Travel and subsistence will be reimbursed at **scottishathletics'** current rates.

### **Probationary Period**

All new members of staff will serve a three-month probationary period before their appointment is confirmed.

### **Notice**

This post carries a one-month period to terminate employment after the satisfactory completion of the probationary period.

### **Application Process**

Applicants should apply by submitting the application form, a covering letter (addressing how the

applicant's skills and expertise fit with the job role and candidate specification), and the equal opportunities form, to [opportunities@scottishathletics.org.uk](mailto:opportunities@scottishathletics.org.uk).

The closing date for applications is noon on Friday 14<sup>th</sup> August 2026 with interviews taking place week commencing 17<sup>th</sup> August 2026 online.

Incomplete applications and those received after the closing date will not be considered.

**scottishathletics** is committed to equality of opportunity and treats all applicants fairly and consistently in accordance with the requirements of the Equality Act 2010 and the Rehabilitation of Offenders Act 1974 (as amended).

Any offer of employment would be subject to proof of existing right to work in the UK, satisfactory criminal record/background check, and references.

If you require any reasonable adjustments, please email [opportunities@scottishathletics.org.uk](mailto:opportunities@scottishathletics.org.uk)



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