



Scottish Athletics Limited

Information for applicants for the position of

North Ayrshire AC Community Athletics Coordinator and Coach

Salary £7,739
(11 hours per week)
[18 months Fixed Term]

About Us

scottishathletics is the national governing body for athletics in Scotland. Our vision is for everyone in Scotland to have the opportunity to participate in athletics and running and to achieve their personal ambitions.

Our mission is to deliver an integrated, inclusive and adaptable model of athletics and running provision that inspires everyone in Scotland to enjoy the sport and experience personal success. Equality, diversity, and inclusion are at the heart of the work that **scottishathletics** leads, and the organisation works closely with all stakeholders in athletics across Scotland, to continue improving diversity and create an inclusive culture in the sport, and to be reflective of Scottish society.

Our strategy, [*Building a Culture of Success \(2023-2027\)*](#), captures the breadth of work that **scottishathletics** facilitates, from supporting performance athletes on the world stage to providing opportunities for people to participate in the sport within their local community. The member clubs play a crucial role in growing and developing the sport and, along with the volunteer workforce, they are integral to the sport's future success.

Everyone in Scotland can participate in athletics and **scottishathletics** strives to continuously evolve to deliver on our vision for the sport.

About You

We are looking for an enthusiastic and motivated individual with a passion for co-ordinating athletics activities and coaching. You are someone who thrives in a dynamic environment, are well organised, can think creatively to overcome challenges, and is committed to inspiring young people to develop.

If you're excited about the opportunity to make a meaningful impact to North Ayrshire AC and be a key part of the new club vision and strategy, we'd love to hear from you!

About the Role

North Ayrshire AC, a registered charity, is very much a community-based club that works hard to cater for all aspects of the community and all disciplines of athletics. The club, boasting an active membership of 250, are widely regarded as one of the most progressive and well run sports club in

the country with success and awards coming on and off the track. The club have grown by an incredible 30% over the last 12 months.

An exciting opportunity has arisen within North Ayrshire AC for a role as Community Athletics Co-ordinator and Coach as part of the **scottishathletics** Club Together programme. The role will have a significant impact in the further growth and development of the club and athletics development infrastructure in North Ayrshire. The role will lead the organisation and delivery of a community athletics programme for young athletes.

Staff

scottishathletics employs 33 members of staff and 21 Club Together Officers.

Place of Work

The successful candidate will be based in various schools and communities across North Ayrshire. The club's main training base is at St. Matthews Academy in Saltcoats.

Salary

The starting salary offered for the post will be £7,739 (£13.53 per hour). Annual pay awards will be made in accordance with the salary review procedures agreed by the **scottishathletics** Board of Directors.

Benefits

Enhanced statutory benefits
Hybrid working

Hours of work

The person appointed will be expected to work for 11 hours per-week. Due to the nature of the post, there will be a requirement to work in the evenings and sometimes at weekends. The organisation encourages a flexible working approach from all staff, consistent with meeting the needs of the business.

Pension

scottishathletics operates a qualifying group pension scheme for auto-enrolment purposes and will match the successful candidates' contribution up to a maximum of 6% of salary, including the legal minimum contributions required.

Annual Leave and Public Holidays

The annual leave entitlement for this post is 25 days pro rata. In addition, the public holiday entitlement is 10.5 days pro rata.

Probationary Period

All new members of staff will serve a six-month probationary period before their appointment is confirmed.

Notice

This post carries a one month period to terminate employment after the satisfactory completion of the probationary period.

Application Process

Applicants should apply by submitting the application form, a covering letter (addressing how the applicant's skills and expertise fit with the job role and candidate specification), and the equal opportunities form, to opportunities@scottishathletics.org.uk.

The closing date for applications is **noon on Tuesday 6th January 2026** with interviews taking place during the week commencing Monday 13th January 2026 online.

Incomplete applications and those received after the closing date will not be considered.

scottishathletics is committed to equality of opportunity and treats all applicants fairly and consistently in accordance with the requirements of the Equality Act 2010 and the Rehabilitation of Offenders Act 1974 (as amended).

Any offer of employment would be subject to proof of existing right to work in the UK, satisfactory criminal record/background check, and references.

If you require any reasonable adjustments, please email opportunities@scottishathletics.org.uk

