



The Role and Responsibilities of the Harmeny AC Sprints Coach

Responsible to: Harmeny AC Club Board and Scottish Athletics National Club Manager

Direct reports: N/A

Responsible for: Lead event group coach for the club in sprints

Key tasks will include:

- Lead event group coach for the club in sprints. The group will involve approximately 15 athletes with ages ranging from under 15 to senior athletes on a Monday and Thursday evening at Saughton Sports Complex.
- Ensure that athletes within in the sprints group have access and are encouraged to take part in appropriate competition throughout the year;
- Ensure that coaching sessions are athlete centred, structured, progressive and of high quality following principles of Long Term Athlete Development;
- Work with other club coaches in planning and delivery of the coaching programmes and support assistant club coaches and helpers.

This job description is not to be regarded as exclusive or exhaustive. It is intended as an outline indication of the areas of activity and will be amended in the light of the changing needs of the organisation.

Candidate Specification

FACTORS	ESSENTIAL	DESIRABLE
Qualifications and attainments	Level 2 UKA Coaching Qualification or willing to work towards this quickly. (Club will help meet costs of coach education if required)	Access to transport Child Protection training First aid certificate Holder of a current, full UK driving Licence
Work and other experience	Experience of working within a sports club environment Experience of coaching a variety of groups – different age ranges including primary and secondary Experience and knowledge of working with volunteers	Knowledge and understanding of athletics development pathways Knowledge and understanding of sports development pathways (LTAD) Experience of working effectively with partners
Skills Disposition and personal qualities	Ability to build effective working relationships Excellent organisational skills Well-developed communication skills	Leadership IT skills and experience (Microsoft Office, social media) Ability to prioritise competing deadlines and projects

Application Process

Applicants should apply by submitting the application form, a covering letter (addressing how the applicant's skills and expertise fit with the job role and person specification), and the equal opportunities form, to opportunities@scottishathletics.org.uk.

The closing date for applications is **noon on 11th September 2025** with interviews taking place on w/c 15th September 2025

Incomplete applications and those received after the closing date will not be considered.

scottishathletics is committed to equality of opportunity and treats all applicants fairly and consistently in accordance with the requirements of the Equality Act 2010 and the Rehabilitation of Offenders Act 1974 (as amended).

Any offer of employment would be subject to proof of existing right to work in the UK, satisfactory criminal record/background check, and references.

If you require any reasonable adjustments, please email opportunities@scottishathletics.org.uk