



## Harmeny AC Community and Club Athletics Coach - Job Description

Typically, the accountabilities may include, but are not limited to:

- Develop, organise and coach at up to five weekly junior athletics sessions (school and community sessions) fully linked to Harmeny AC;
- Deliver a structured holiday programme during Easter and Summer;
- Ensure that athletes within these programmes have access and are encouraged to take part in appropriate competition throughout the year;
- Pathways - Link Active Schools programmes and schools events to the satellite schools sections/club;
- In partnership with the junior section of Harmeny AC and Club Development Officer be responsible for athlete inductions and associated parent evenings;
- Coach and support the development of the induction group at Harmeny AC once per week;
- Ensure that coaching sessions are athlete centred, structured, progressive and of high quality following principles of Long Term Athlete Development;
- Help the club define and implement a sustainable, athlete-centred coaching structure;
- Support the club in increasing its sustainability mainly through volunteer recruitment;
- Establish clear links to South West of Edinburgh Community Sports Hub, City of Edinburgh Council Active Schools, **scottishathletics**, and any other relevant partner;
- Support the monitoring and evaluation of the project and reporting progress to partners.

## Harmeny AC Community and Club Athletics Coach - Person Specification

Factor	Essential	Desirable
<b>Qualifications and Attainments</b>	<ul style="list-style-type: none"> <li>• Level 2 UKA Coaching Qualification or willing to work towards this quickly (Club will help meet costs of coach education if required)</li> </ul>	<ul style="list-style-type: none"> <li>• Access to transport</li> <li>• Child Protection training</li> <li>• First aid certificate</li> <li>• Driving Licence</li> </ul>
<b>Experience &amp; knowledge (in an employed or voluntary capacity)</b>	<ul style="list-style-type: none"> <li>• Experience of working within a sports club environment</li> <li>• Experience of coaching a variety of groups – different age ranges including primary and secondary</li> <li>• Experience and knowledge of working with volunteers</li> </ul>	<ul style="list-style-type: none"> <li>• Knowledge and understanding of athletics development pathways</li> <li>• Knowledge and understanding of sports development pathways (LTAD)</li> <li>• Experience of working effectively with partners</li> </ul>
<b>Competencies - Skills &amp; Knowledge</b>	<ul style="list-style-type: none"> <li>• Ability to build effective working relationships</li> <li>• Excellent organisational skills</li> <li>• Well-developed communication skills</li> </ul>	<ul style="list-style-type: none"> <li>• Leadership</li> <li>• IT skills and experience</li> <li>• Ability to prioritise competing deadlines and projects</li> </ul>
<b>Additional Requirements</b>	<ul style="list-style-type: none"> <li>• Ability to undertake flexible working hours</li> </ul>	