



Victoria Park City of Glasgow AC Coach Co-ordinator

Contract Length – 3 years, fixed term contract

Salary and Hours – 10 hours per week, £9,100 per annum (£17.50 per hour)

Victoria Park City of Glasgow AC is a well-established and successful athletics club based in north - west Glasgow. The club, a charity, has a membership of over 500 members developing a pathway for total beginners through to International athletes.

An exciting new opportunity has arisen within the Club for a Coach Coordinator – a new post which will have a significant impact in the further growth and development of the Club. The role will take a lead coaching roles for sprints, hurdles and jumps, coordinate the clubs coaching team and oversee the planning and delivery of the clubs coaching programme to ensure quality, structured, progressive athletics training is provided.

This part time post (10 hours per week) is funded through a partnership between Victoria Park City of Glasgow AC and **scottishathletics** – and is part of the **scottishathletics** Club Together programme. The post will be employed through Victoria Park City of Glasgow AC.

Conditions of Employment

The successful candidate will primarily be required at Scotstoun Stadium.

Salary

The starting salary offered for the post will be from £9,100 per annum. Annual pay awards will be made in accordance with the salary review procedures agreed by the Victoria Park City of Glasgow AC Board.

Hours of work

The person appointed will be expected to work for 10 hours per week to be worked in agreement with the successful candidate and the needs of the business.

Pension

The role does not meet the criteria for auto-enrolment into a pension scheme, however Victoria Park City of Glasgow AC will match employee contributions up to a maximum of 6%.

Annual Leave and Public Holidays

The annual leave entitlement for this post is 25 days pro rata. In addition, the public holiday entitlement is 10.5 days pro rata. Annual leave may be taken by prior arrangement with the line manager.

Probationary Period

A three month probationary period will require to be served, with satisfactory performance and attendance achieved, before the appointment is confirmed.

Notice

This post carries a one-month period to terminate employment after the satisfactory completion of the probationary period.

Application Process

Applications should be made by emailing a CV, a covering letter (addressing how the applicant's skills and expertise fit with the job roles and person specification) and equal opportunities form to Gordon Innes, Club Secretary, gordon@vp-glasgow.com

If any applicant wishes to discuss the role prior to applying, Gordon Innes can be emailed for a suitable time to discuss.

The closing date for applications is 12 noon on Friday 29th September 2023 with interviews taking place on week commencing 2nd October 2023. Applications received after the closing date will not be considered.

Any offer of employment would be subject to a satisfactory background check and references.

Downloads: Role Profile & Person Specification, Equal Opportunities Form