

OFFICIALS' TRAINING DAY – 1 April 2023

Trinity Reports



Joyce Wighton

myATHLETICS Portal







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Meeting Reports

OFFICIATING

Purpose:

- Maintain good practice
- To enable organisers to improve future meetings
- Suggest improvements

By Whom:

- Referees/Chiefs
- National Technical Delegate

For Whom:

- scottishathletics Competitions Team
- UKA







Format

- Series of Headings
- Tick boxes:
 Very Poor/Poor/Satisfactory/Good/Excellent
- Comments boxes:
 List recommendations as bullet points





General Hints

- Remember your reader UKA
- Report v De-brief Meeting
- Keep comments brief don't comment for the sake of it. Note form is adequate.
- Only make one comment in each box
- If you score 'Very Poor' or 'Poor', you should add a comment saying why and how improvement can be made.
- If any section is not applicable to you simply indicate that fact





Availability of information prior to the event

 If this is not scored 'Good' or 'Excellent', say why - consider stating who provided information and when e.g. Competitions Team, 7 days prior to event.



Appointment of officials

Be specific if the number you had was not ideal.





Comments about specific officials

- Not required unless someone has not performed as expected for their level.
- Chiefs must complete an assessment for 4P officials.
 Separate form.

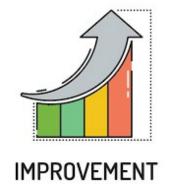




Facilities and equipment

This helps the Competitions Team.
 Identify anything faulty or 'by its best'.

Technology



Sub sets are EDM; FSE; PF.
 Note if there were problems on the day, otherwise simply list the type/provider.







 Meet Manager usually works well but if there is a problem, note it, particularly if it affects seeding/results/Call Room.

Timetable

- Note start and finish times of competition (Track and Field Referees only).
- Comment if the timetable did not run to plan, giving reasons. This helps the timetabling group.







Comments probably only required if something went wrong.



Incidents dealt with and any other major issues

- Few championships are incident free.
- Comment succinctly on anything significant.
- Focus on solutions, not just problems!





Assessments for Level 4P Officials

- Very important that Referees/Chiefs complete these short assessments.
- Provide examples of what the person has done to evidence your comments.
- Take time and care as this is what the UK Peer
 Groups use to decide if an official can drop the 'P'.

Timeframe

- Two weeks.
- Important to assist NTD.







- Include recommendations from all other Referees'/Chiefs' reports.
- Include specific comments about officials highlighted in their reports.
- Approve all other Referees'/Chiefs' reports.
- Do not change other's reports without agreement.
- Complete assessments on Level 4P's acting as chief.
- Send word version of your report to M Rogers and M Gallagher within 4 weeks.





Questions







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Thank you

Joyce

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