



fife athletic club

www.fifeac.org



Fife AC Community Athletics Co-ordinator and Coach

Contract Length: 2 year contract

Hours: 6 hours per week

Salary: £3,400 per annum for 6 hours per week

Fife AC are one of the leading athletics and running clubs in the country both as a community and performance athletics club, with a membership of over 300. The club have a strong history as being one of strongest disability sports clubs in the country. The club have won prestigious national awards from organisations including **scottishathletics** and Scottish Disability Sport.

An exciting opportunity has arisen within Fife Athletic Club for a Community Athletics Coordinator and Coach as part of the **scottishathletics** Club Together programme. The new role will support Fife AC in increasing membership numbers by establishing and leading a new community athletics programme for athletes aged 9 to 15 years old. Club Together is a fundamental project within Scotland's National Strategy for athletics, *Building a Culture of Success*, placing a key focus on supporting the development of athletics clubs in the country. The role will have a significant impact in the further growth and development of the club.

This part time post (minimum 6 hours per week) is funded through a partnership between Fife Athletic Club and **scottishathletics**. Club Together is exactly that – clubs, **scottishathletics** and local partners coming together to deliver once and for all a programme that will make the athletics vision happen.

Conditions of Employment

The successful candidate will be based in Glenrothes and in Central, East and North Fife.

Salary

The starting salary offered for the post will be £3,400 per annum for delivery of six hours per week. Annual pay awards will be made in accordance with the salary review procedures agreed by the **scottishathletics** Board of Directors.

Hours of work

The person appointed will be expected to work six hours per week. There will be an opportunity for successful candidate to extend these hours as the project develops and expands. Due to the nature of the post, there will be a requirement to work evenings.

Pension

scottishathletics operates a qualifying group pension scheme for auto-enrolment purposes and will match the successful candidates' contribution up to a maximum of 6% of salary, including the legal minimum contributions required.

Annual Leave and Public Holidays

The annual leave entitlement for this post is 29 days pro rata. In addition, the public holiday entitlement is 10.5 days pro rata. Annual leave may be taken by prior arrangement with the line manager.

Probationary Period

All new members of staff will serve a six month probationary period before their appointment is confirmed.

Notice

This post carries a one month period to terminate employment after the satisfactory completion of the probationary period.

Application Process

Applications should be made by submitting the application form, covering letter (addressing how the applicant's skills and expertise fit with the job roles and person specification) and equal opportunities form, marked "private and confidential", to Francesca Snitjer, Executive Officer, email francesca.snitjer@scottishathletics.org.uk

The closing date for applications is 12 noon on Friday 24th February 2023 with interviews taking place on week commencing 27th February 2023. Applications received after the closing date will not be considered.

Any offer of employment would be subject to a satisfactory PVG check and references.

scottishathletics is an equal opportunities organisation.

Downloads: 1. Application Form 2. Job Description 3. Person Specification 4. Equal Opportunities Form 5. Privacy Notice for Scottish Athletics Potential Employees



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