



Central AC Community Athletics Coordinator and Coach

Job Description

Reports to	Central AC Club Committee and scottishathletics
Hours	12 – 16 hours per week (including regular evening and weekends)
Salary	£6,177 - £8,236 per annum
Period	18 months (with the view to extending)

Key Accountabilities

- Lead coach of the Central AC Club Start programme, the club's junior athletics programme (school term time) focusing on the delivery of planned, structured, athlete centered coaching sessions aimed primarily at primary school aged athletes
- In partnership with the Club Development Officer co-ordinate the establishment of the Club Start programme into two new locations and be the lead coach (school term time)
- Deliver community holiday programmes during Summer, Easter and potentially October/February
- Attend schools' events and programmes in Stirling and Clackmannanshire to promote Central AC.
- Co-ordinate the Club Start coaching team.
- Support the integration of athletes from Club Start into Central AC main sections including working with Club Development Officer on induction of athletes/parents
- Offer athletes with a disability a pathway into the club where appropriate
- Attend and support Central AC Coaching Sub Group (when formed)
- Submit quarterly reports and meet partners quarterly to review progress.
- Any other areas of work as deemed appropriate by the club line manager or steering group.

Person Specification

Factor	Essential	Desirable
Qualifications and Attainments	<ul style="list-style-type: none"> Level 2 UKA Coaching Qualification or willing to work to Level 2 within first six months 	<ul style="list-style-type: none"> Sports related degree/qualification or relevant experience First aid certificate Driving License Access to transport
Experience & knowledge (in an employed or voluntary capacity)	<ul style="list-style-type: none"> Experience of delivering fun, inclusive, progressive athletics/sports activity to young people Experience of working within a volunteer club environment Experience of working effectively with partners Knowledge and understanding of issues affecting athletics clubs Experience of initiating, developing, and evaluating projects Experience of supervising projects and people Knowledge and understanding of sports development pathways (LTAD) 	<ul style="list-style-type: none"> Experience of working in a sports development environment Knowledge of national sporting/physical activity initiatives & strategies Knowledge and understanding of athletics development pathway
Competencies - Skills & Knowledge	<ul style="list-style-type: none"> IT skills and experience Ability to build effective working relationships Excellent organisational skills Well-developed communication skills Ability to prioritise competing deadlines and projects 	
Additional Requirements	<ul style="list-style-type: none"> Ability to undertake flexible working hours including regular evenings and weekends Satisfactory Disclosure Scotland / PVG Check 	<ul style="list-style-type: none"> Experience of sourcing and securing funding