



Central AC Community Athletics Co-ordinator and Coach

Contract Length: 18-month contract (with a view to extend)

Hours: 12 – 16 hours per week

Salary: £6,177 – 8,236 per annum

Central Athletic Club is a well-established and successful athletics club based across Clackmannanshire and Stirling. Central AC have a membership of over 400 members and are seeking to grow their capacity further.

An exciting opportunity has arisen within Central Athletic Club for a new post of Community Athletics Coordinator and Coach as part of the **scottishathletics** Club Together programme.

Club Together is a fundamental project within Scotland's National Strategy for athletics, *Building a Culture of Success*, placing a key focus on supporting the development of athletics clubs in the country. The role will have a significant impact in the further growth and development of the club. This part time post (12 - 16 hours per week) is funded through a partnership between Central Athletic Club, **scottishathletics** and **sportscotland**.

Conditions of Employment

The successful candidate will be based in Stirling and Clackmannanshire.

Salary

The starting salary offered for the post will be from £6,177 - £8,236 depending on agreed hours. Annual pay awards will be made in accordance with the salary review procedures agreed by the **scottishathletics** Board of Directors.

Hours of work

The person appointed will be expected to work between 12 - 16 hours per week depending on availability of the successful candidate. Due to the nature of the post, there will be a requirement to work evenings and weekends.

Pension

scottishathletics operates a qualifying group pension scheme for auto-enrolment purposes and will match the successful candidates' contribution up to a maximum of 6% of salary, including the legal minimum contributions required.

Annual Leave and Public Holidays

The annual leave entitlement for this post is 25 days pro rata. In addition, the public holiday entitlement is 10.5 days pro rata. Annual leave may be taken by prior arrangement with the line manager.

Probationary Period

All new members of staff will serve a six month probationary period before their appointment is confirmed.

Notice

This post carries a one month period to terminate employment after the satisfactory completion of the probationary period.

Application Process

Applications should be made by submitting the application form, covering letter (addressing how the applicant's skills and expertise fit with the job roles and person specification) and equal opportunities form, marked "private and confidential", to Francesca Snitjer, Executive Officer, email francesca.snitjer@scottishathletics.org.uk

The closing date for applications is 12 noon on Friday 5th August 2022 with interviews taking place on week commencing 8th August 2022. Applications received after the closing date will not be considered.

Any offer of employment would be subject to a satisfactory PVG check and references.

scottishathletics is an equal opportunities organisation.

Downloads: 1. Application Form 2. Job Description & Person Specification 3. Equal Opportunities Form 4. Privacy Notice for Scottish Athletics Potential Employees



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