



North Ayrshire AC Community Athletics Coordinator and Coach

Contract Length – 1 year (with a view to extending)

Salary and Hours – £9,468 per annum, 16 hours per week

North Ayrshire AC, a registered charity, is very much a community based club that works hard to cater for all aspects of the community and all disciplines of athletics. The club, boasting over 150 active competitive members, are widely regarded as one of the most progressive and well run sports club in the country with success and awards coming on and off the track.

An exciting opportunity has arisen within North Ayrshire AC for a new role as Community Athletics Coordinator and Coach as part of the **scottishathletics** Club Together programme. Club Together is a fundamental project within Scotland's National Strategy for athletics, *Building a Culture of Success*, placing a key focus on supporting the development of athletics clubs in the country. The role will have a significant impact in the further growth and development of the club and athletics development infrastructure in North Ayrshire.

This part time post (16 hours per week) is funded through a partnership between North Ayrshire AC, **scottishathletics**, KA Leisure and North Ayrshire Council Active Schools. Club Together is exactly that – clubs, **scottishathletics** and local partners coming together to deliver once and for all a programme that will make the athletics vision happen.

Conditions of Employment

The successful candidate will be based in various schools and communities across North Ayrshire.

Salary

The starting salary offered for the post will be from £9,468 per annum. Annual pay awards will be made in accordance with the salary review procedures agreed by the **scottishathletics** Board of Directors.

Hours of work

The person appointed will be expected to work for 16 hours a week as outlined above. Due to the nature of the post, there will be a requirement for flexible working hours including evenings and weekends.

Pension

scottishathletics operates a qualifying group pension scheme for auto-enrolment purposes and will match the successful candidates' contribution up to a maximum of 6% of salary, including the legal minimum contributions required.

Annual Leave and Public Holidays

The annual leave entitlement for this post is 82 hours pro rata. In addition, the public holiday entitlement is 34 hours pro rata. Annual leave may be taken by prior arrangement with the line manager.

Probationary Period

All new members of staff will serve a six month probationary period before their appointment is confirmed.

Notice

This post carries a one month period to terminate employment after the satisfactory completion of the probationary period.

Application Process

Applications should be made by submitting the application form, covering letter (addressing how the applicant's skills and expertise fit with the job roles and person specification) and equal opportunities form, marked "private and confidential", to Francesca Snitjer, Executive Officer, email francesca.snitjer@scottishathletics.org.uk

The closing date for applications is 12 noon on Wednesday 11th May 2022 with interviews taking place on week commencing 16th May 2022. Applications received after the closing date will not be considered.

Any offer of employment would be subject to a satisfactory PVG check and references.

scottishathletics is an equal opportunities organisation.

Downloads: 1. Application Form 2. Job Description 3. Person Specification 4. Equal Opportunities Form 5. Privacy Notice for Scottish Athletics Potential Employees



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