

SCOTTISH ATHLETICS LIMITED
A company limited by guarantee

YEAR ENDED 31 MARCH 2020

FINANCIAL STATEMENTS

Company Number: SC217377

Scottish Athletics Limited

Year ended 31 March 2020

COMPANY INFORMATION

Directors

Ronald Morrison	(President) (appointed 28/09/2019)
Ian Beattie	(Chair)
Mark Munro	(Chief Executive Officer)
Leslie Roy MBE	
Sandra Frame	
Alison Johnstone	
John Rodger	
Margaret Brown	
Moira Maguire (resigned 28/09/2019)	
Hugh Buchanan	
Joanna Butterfield MBE	
Eilidh Doyle	
Terry O'Hare (appointed 28/09/2019)	

Secretary

Laura McCallum

Company Number

SC217377

Registered Office

Caledonia House
South Gyle
Edinburgh
EH12 9DQ

Auditors

MHA Henderson Loggie
Chartered Accountants
11-15 Thistle Street
Edinburgh
EH2 1DF

Scottish Athletics Limited

Year Ended 31 March 2020

REPORT OF THE DIRECTORS AND STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors present their report and financial statements for the year ended 31 March 2020.

Principal Activities

The company's principal activity is to act as the governing body for athletics in Scotland and as such to foster, develop and lead the sport of athletics in Scotland. Our role is to provide clear strategic leadership for the sport whilst continuing to evolve and develop the support to all members (athletes, clubs, coaches, officials and event organisers) and we will continue to evolve and provide initiatives to support clubs and volunteers at the heart of the sport. 2019-20 was the first full year of our new strategy, Building a Culture of Success (2018-2026) and it was another fantastic year for the sport. **scottishathletics** received an increase in grant funding from sportscotland for 2019-20, an increase to £1,060,000 and this is the in-principle annual agreement for the next three years. No matter what the future funding picture looks like nationally, Scottish Athletics Limited will continue to concentrate our investment at the heart of the sport where it matters. As with previous years, our business strategy and direction relies upon clear and transparent partnerships both within the sport i.e. member clubs and with key stakeholders. Our partnerships remain crucial and it is important that we continue to build on these if we are to continue with the current upwards trajectory as well as navigating our way through the consequences surrounding the recent COVID-19 pandemic.

COVID-19

Scottish Athletics have been significantly affected by the outbreak of COVID-19, not just in a sporting sense, but within a financial context. The organisation has worked closely with the Scottish Government and sportscotland during this phase and have regularly prepared and delivered updated guidance for the sport. We have also taken steps to reduce spending, furlough staff and streamline our operations during this period, as well as agreeing flexibility around our annual sportscotland investment spend. Despite the likelihood of losing significant income, particularly from membership fees, reduced club affiliation fee income, annual road licence levy income and national event income, we have ensured our business plans are robust and will cope with the initial negative financial impacts, and expect to be in a solid position coming out of lockdown. Undoubtedly, there will be an impact on our reserves but we hope to keep this to a minimum wherever feasible. We will endeavour to keep the membership up to date with the financial position as the picture becomes clearer.

Statement of Directors' Responsibilities

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Financial Review

The company has recorded a surplus for the year of £8,451 (2019 - £29,477) with reserves at 31 March 2020 of £405,718 (2019 - £397,267).

The results are consistent with the budgetary expectations stated at the last annual general meeting.

As with recent years, the financial strategy of the company has been to achieve a small surplus, and ultimately seeking to increase the Reserves by approximately 10% year on year - to achieve a reserve of a minimum of three months operating costs ultimately. Investment funding from sportscotland is allocated primarily to staff costs, administration, development work, and to international performance and competition, with the balance of funding required to be generated from commercial income and sponsorship, membership or generated through activity.

Scottish Athletics Limited

YEAR ENDED 31 March 2020

REPORT OF THE DIRECTORS (continued)

Scottish Athletics is a company limited by guarantee incorporated on 28/03/2001. The company was established under a Memorandum of Association which established the objects and powers of the company and is governed by the Articles of Association.

The total income of the company was £2,281,181 (2019 - £2,161,410) with grant funding providing 50%, membership and event income 40%, marketing and sponsorship 6% and other sources 4%. The financial performance gives Scottish Athletics a solid foundation to further progress the sport in the coming years despite some uncertain financial challenges across sport in Scotland.

Scottish Athletics would like to thank its partners and sponsors - Scottish Government, sportscotland, UK Athletics, Joma, Lindsays, 4J Studios, FPSG Professional Recruitment, DW Sport & Fitness and the Scottish Association for Mental Health - for their support as well as the contributions made to events and essential development programmes by Falkirk Leisure Trust, North Lanarkshire Leisure, Stirling Council, Glasgow City Council and Glasgow Life, and the many other local authorities/leisure trusts who invest in the sport. Such support remains a keystone to the future success of the sport.

Directors

The directors of the company are detailed on page 1. With the exception of the Chief Executive Officer all Board members appointed shall be subject to retirement by rotation after they have been in office for four or more years since they were appointed or reappointed. Such Board members may serve a maximum of two terms. Any Board member retiring in accordance with these provisions shall be eligible for re-appointment after the end of their first tenure, but shall not be eligible for re-election thereafter, (aside from exceptional circumstances).

Membership

At 31 March 2020, 169 Clubs and Associates were in membership of the company (2019 - 171) and there were 13,789* members of Athletics Scotland, the membership scheme of Scottish Athletics (2019 - 14,188).

*Initial impact of COVID-19 on membership renewals.

Auditors

MHA Henderson Loggie were reappointed as auditors at the 2019 AGM for another term.

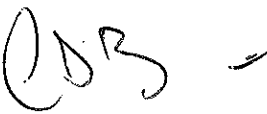
Statement as to Disclosure of Information to Auditors

The Board Members who were in office on the date of approval of these financial statements have confirmed, as far as they are aware, that there is no relevant audit information of which the auditors are unaware. Each of the Board Members have confirmed that they have taken all the steps that they ought to have taken as Board Members in order to make themselves aware of any relevant audit information and to establish that it has been communicated to the auditor.

Small Company Rules

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

By order of the Board



Ian Beattie
Chair
7 August 2020

Independent auditors' report to the members of Scottish Athletics Limited

Opinion

We have audited the financial statements of Scottish Athletics Limited (the 'company') for the year ended 31 March 2020 which comprise the Profit And Loss Account, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 March 2020 and of its surplus for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other Information

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the directors' report and take advantage of the small companies exemption from the requirement to prepare a strategic report.

Responsibilities of directors

As explained more fully in the Directors' Responsibilities Statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.



James Davidson (Senior Statutory Auditor)

For and on behalf of MHA Henderson Loggie Chartered Accountants, Statutory Auditor

11-15 Thistle Street, Edinburgh, EH2 1DF

7 August 2020

MHA Henderson Loggie is a trading name of Henderson Loggie LLP

Scottish Athletics Limited

Profit and Loss Account

For the year ended 31 March 2020

	Notes	2020 £	2019 £
Income			
Income from grant funding		1,142,701	1,141,682
Income from marketing and sponsorship		140,747	88,184
Income from the membership and from events		904,217	829,166
Other income		93,516	102,378
Total operating income		<u>2,281,181</u>	<u>2,161,410</u>
Expenditure			
Administrative costs		653,659	643,265
Events and programme costs		1,482,187	1,389,251
Membership scheme costs		18,939	21,210
Marketing and fundraising costs		103,460	72,250
Total operating expenditure		<u>2,258,245</u>	<u>2,125,976</u>
Operating surplus/(deficit)	2	22,936	35,434
Interest receivable		7,261	8,064
Surplus for the year before taxation		30,197	43,498
Taxation		(21,746)	(14,021)
Surplus for the year		<u>8,451</u>	<u>29,477</u>

Scottish Athletics Limited

Balance Sheet

For the year ended 31 March 2020

	Notes	2020 £	2019 £
Fixed assets			
Investments	5	12,931	12,931
Tangible assets	6	730	1,186
		<u>13,661</u>	<u>14,117</u>
Current assets			
Debtors	7	134,702	67,001
Cash at bank and in hand		1,158,229	1,095,006
		<u>1,292,931</u>	<u>1,162,007</u>
Creditors: amounts falling due within one year	8	(900,874)	(778,857)
Net current assets		392,057	383,150
Total assets less current liabilities		<u>405,718</u>	<u>397,267</u>
Net assets		<u>405,718</u>	<u>397,267</u>
Reserves	9	<u>405,718</u>	<u>397,267</u>

The financial statements have been prepared in accordance with the provision applicable to companies subject to the small companies regime, and were approved and authorised for issue by the board on 7 August 2020 and signed on its behalf by:



Ian Beattie
Chair
7 August 2020

Scottish Athletics Limited

Notes to the financial statements

For the year ended 31 March 2020

1. ACCOUNTING POLICIES

Basis of preparation

Scottish Athletics is a company limited by guarantee incorporated in Scotland. The registered office is as noted in page 1. The financial statements are prepared under the historical cost convention and in accordance with the provisions of FRS102 Section 1A small entities.

Going concern

At 31 March 2020 the company had net current assets of £392,057 (2019 - £383,150). scottishathletics have been significantly affected by the outbreak of COVID-19 and have taken early steps to reduce spending, furlough staff and streamline operations, as well as agreeing flexibility around the annual sportscotland investment spend. Undoubtedly, there will be an impact on our reserves which it is hoped will be kept to a minimum. Despite this, and having reviewed the financial projections for the year to 31 March 2021 and on confirmation of indicative funding for the period to 2021, the Directors are satisfied that the going concern basis is appropriate.

Recognition of income

Income is credited in the accounts on the date of receipt, except for subscriptions, fees and grants received in advance that are credited in the year in which they fall due.

Should grant income received during the financial period be unspent during that period, the position is discussed with the funders and subject to the agreement of the organisation providing that income, the sums concerned will be deferred and utilised to meet appropriate business needs in subsequent financial periods.

Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is calculated to write off evenly the cost of fixed assets over their expected useful life, as follows:

Computer equipment	- 4 years
Other office equipment	- 4 years
Furniture and Fittings	- 10 years

Website design and content development costs are capitalised to the extent that they lead to the creation of an enduring asset delivering benefits at least as great as the amount capitalised. The website costs are depreciated on a straight line basis over three years following completion of the development work. Grant income in respect of the development is released to the Profit and Loss account over the same three year period.

Investments

Fixed asset investments are stated at fair value.

Pensions

The company operates a group pension scheme, contributing a fixed percentage of each employee's salary to an individual pension plan. Costs in respect of this are charged to the Profit and Loss account in the period they are incurred.

Leased assets

The annual rentals on operating leases on equipment and vehicles, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Taxation

The tax currently payable is based on taxable profit for the year.

Scottish Athletics Limited

Notes to the financial statements

For the year ended 31 March 2020

Judgements and estimation of uncertainty

In the application of the company's accounting policies, the directors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

In preparing these financial statements, the directors have made the following judgements:

- Determine whether leases entered into by the company as a lessor are operating or finance leases. These decisions depend on an assessment of whether the risks and rewards of ownership have been transferred from the lessor to the lessee on a lease by lease basis.
- Tangible fixed assets are depreciated over a period to reflect their estimated useful lives. The applicability of the assumed lives is reviewed annually, taking into account factors such as physical condition, maintenance and obsolescence.
- Fixed assets are also assessed as to whether there are indicators of impairment. This assessment involves consideration of the economic viability of the purpose for which the asset is used.

2. OPERATING SURPLUS/(DEFICIT)

	2020	2019
	£	£
Operating surplus/(deficit) is stated after charging:		
Depreciation of tangible fixed assets	456	456
Auditors' remuneration	6,860	6,660
Pension costs	54,203	42,387
	<hr/>	<hr/>

3. TAXATION

	2020	2019
	£	£
Corporation tax charge	21,746	14,021
	<hr/>	<hr/>

4. DIRECTORS EMOLUMENTS

The directors' aggregate emoluments in respect of qualifying services were:

	2020	2019
	£	£
Emoluments receivable	90,785	86,273
Remuneration		
Pension	4,080	4,000
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As at 31 March 2020 retirement benefits were accruing to one director in respect of money purchase pension schemes.

The average number of employees during the year was 53 (split between 19 full time and 34 part time) (2019 - 20 full time and 31 part time). This included 23 part time Club Together Officers.

5. INVESTMENTS

	2020	2019
	£	£
At 1 April 2019 and 31 March 2020	12,931	12,931
	<hr/>	<hr/>

Investments at the year ended 31 March 2020 relate to the McLanaghan Trust. All investments are held at fair value.

Scottish Athletics Limited

Notes to the financial statements

Interest receivable

6. TANGIBLE FIXED ASSETS

	Office Equipment £	Furniture & Fittings £	Website £	Total £
Cost				
At 1 April 2019	117,938	11,315	77,590	206,843
Additions	-	-	-	-
At 31 March 2020	<u>117,938</u>	<u>11,315</u>	<u>77,590</u>	<u>206,843</u>
Depreciation				
At 1 April 2019	(116,752)	(11,315)	(77,590)	(205,657)
Charge for year	(456)	-	-	(456)
At 31 March 2020	<u>(117,208)</u>	<u>(11,315)</u>	<u>(77,590)</u>	<u>(206,113)</u>
Net book value				
At 31 March 2020	<u>730</u>	<u>-</u>	<u>-</u>	<u>730</u>
At 31 March 2019	<u>1,186</u>	<u>-</u>	<u>-</u>	<u>1,186</u>

7. DEBTORS

	2020 £	2019 £
Trade debtors	107,547	55,214
Prepayments and accrued income	26,968	11,787
VAT debtor	187	-
	<u>134,702</u>	<u>67,001</u>

8. CREDITORS - Amounts falling due within one year

	2020 £	2019 £
Trade creditors	47,293	62,756
VAT payable	-	3,008
Corporation Tax	21,746	14,021
Trust fund creditors	12,177	12,177
Other creditors	89,791	89,791
Deferred income	558,299	464,181
Accrued charges	171,568	126,300
Pension charges	-	6,623
	<u>900,874</u>	<u>778,857</u>

Scottish Athletics Limited

Notes to the financial statements

For the year ended 31 March 2020

9. RESERVES

	2020	2019
	£	£
Prior year balance carried forward	397,267	367,790
Surplus for the current year	8,451	29,477
	<u>405,718</u>	<u>397,267</u>

10. COMMITMENTS UNDER OPERATING LEASES

Total future minimum lease payments under non-cancellable operating leases for each of the following periods are as follows:

	2020	2019
	£	£
Less than one year	52,052	51,610
In two to five years	39,557	86,005
	<u>91,609</u>	<u>137,615</u>

11. RELATED PARTY TRANSACTION

As well as being a Director of Scottish Athletics, Mark Munro sits on the board of sportscotland from which Scottish Athletics receives an annual grant. A number of directors were involved in clubs where levies and affiliation fees were paid to Scottish Athletics in the year. There is a long standing arrangement with 3-56 Media where Terence O'Hare is shareholder and director, to provide print services under normal commercial terms that pre-dates his appointment to the Board of Scottish Athletics.

12. ULTIMATE CONTROLLING PARTY

The organisation is controlled by its Club and Associate members who are entitled to mandate one delegate each to attend any General Meeting, speak and vote on their behalf.