

Jog Leader Licence Renewal Process.

The following steps must be completed as part of the online licence renewal process for jog leaders.

1. Please complete our online Self-Declaration form available via this link - <https://forms.gle/AXYshme25KGc3gwC9>.
2. Complete the UKA mandatory online Safeguarding course. There is a small fee of £10. For information and booking please click [here](#).
3. Please log onto [MyAthletics Portal](#) and check that the photograph on your record is up to date, or less than three years old. If it's not, please upload a new one, as an out of date photo will delay the renewal process. Please also ensure your home address, email address and phone number on your coaching record are correct.

Once these steps are completed satisfactorily, we will update your record and your licence will be renewed. Whilst it may take a few weeks to receive your card you will continue to be licenced and insured.

If you have any questions, please do not hesitate to contact us at: welfare@scottishathletics.org.uk.

Best regards

The Welfare Team