**Risk Assessment: <Insert Activity>**

| **Date:**  | **Assessed by:**  | **Location :** | **Review :** |
| --- | --- | --- | --- |
|  / /20 | <Insert Name> | <Insert location> | < Review Date> |

**N.B. The following two examples are not specific to any venue or activity.**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **What has the potential to cause harm (hazards)?** | **Who might be harmed and how?** | **What are you already doing to minimise the risk?** | **Risk Rating** | **What else can you do to control this risk?** | **Resultant Risk Rating** | **Action by whom** | **Target date** | **Complete** |
| ***EXAMPLE****Throwing objects* | *Athletes, coaches, venue staff, spectators**Struck by object* | * *All parents at training must sit in the stand*
* *Follow venue safe practice guidance*
* *Placing signage at key entry points when throws are taking place*
* *Only one long throws group training at a time*
 | *M* | * *Introduce an annual health & safety session for all throw’s athletes*
* *Work with facility operator to ensure infield is roped off during training*
 | *L* | *Lead Throws Coach* | *31/05/20* | *20/05/20* |
| ***EXAMPLE****Spread of Covid-19* | *Athletes, coaches, venue staff, parents, other venue users**Contracting virus from an infected individual*  | * *Facility Covid-19 guidance issued to all stakeholders prior to resumption of activities*
* *Hand washing facilities in place with soap and water*
* *Hygiene guidance circulated to all stakeholders prior to resumption of activities*
* *Gel sanitisers made available to all training groups*
* *Athletics encouraged to use own equipment where possible*
* *All equipment cleaned prior to, and after training*
 | L | * *Frequently remind all athletes and coaches to wash and/or sanitise their hands*
* *Limit items of equipment to use by one athlete during a session*
* *Review schedule of training sessions to limit the number of athletes and coaches in the venue at any one time*
 | L | *Covid Coord* | *31/05/20* | *20/05/20* |
|  |  |  | M |  | L |  |  |  |
|  |  |  | H |  | L |  |  |  |
|  |  |  | L |  | L |  |  |  |
|  |  |  | M |  | L |  |  |  |
|  |  |  | H |  | L |  |  |  |
|  |  |  | L |  | L |  |  |  |
|  |  |  | M |  | L |  |  |  |
|  |  |  | H |  | L |  |  |  |
|  |  |  | L |  | L |  |  |  |
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