



## Person Specification - Harmeny AC Schools to Club Coaching Officer

Factor	Essential	Desirable
<b>Qualifications and Attainments</b>	<ul style="list-style-type: none"> <li>Level 2 UKA Coaching Qualification or willing to work towards this quickly (Club will help meet costs of coach education if required)</li> </ul>	<ul style="list-style-type: none"> <li>Sports related degree/qualification or relevant experience</li> <li>Access to transport</li> <li>Child Protection training</li> <li>First aid certificate</li> <li>Driving Licence</li> </ul>
<b>Experience &amp; knowledge (in an employed or voluntary capacity)</b>	<ul style="list-style-type: none"> <li>Experience of working within a volunteer club environment</li> <li>Experience of coaching a variety of groups – different age ranges including primary and secondary</li> <li>Experience of working effectively with partners</li> <li>Experience and knowledge of working with volunteers</li> <li>Knowledge and understanding of issues affecting athletics clubs</li> <li>Experience of initiating, developing and evaluating projects</li> <li>Experience of supervising projects and people</li> <li>Knowledge and understanding of sports development pathways (LTAD)</li> </ul>	<ul style="list-style-type: none"> <li>Experience of working in a sports development environment</li> <li>Knowledge of national sporting/physical activity initiatives &amp; strategies</li> <li>Knowledge and understanding of athletics development pathways</li> </ul>
<b>Competencies - Skills &amp; Knowledge</b>	<ul style="list-style-type: none"> <li>IT skills and experience</li> <li>Ability to build effective working relationships</li> <li>Excellent organisational skills</li> <li>Well developed communication skills</li> <li>Ability to prioritise competing deadlines and projects</li> </ul>	<ul style="list-style-type: none"> <li>Leadership</li> </ul>
<b>Additional Requirements</b>	<ul style="list-style-type: none"> <li>Ability to undertake flexible working hours</li> <li>Satisfactory Disclosure Scotland / PVG Check</li> </ul>	<ul style="list-style-type: none"> <li>Experience of sourcing and securing funding</li> </ul>