



Club Together Officer – Central Athletic Club

11 months fixed term post (with view of extending)

Salary - £6,262 (15 hours per week)

Central Athletic Club, formed in 1974, is the premier athletic club in Stirling and Clackmannanshire. We have over 450 active members and are consistently one of the most successful athletics clubs in Scotland, offering training and competition opportunities, in all athletics disciplines, to athletes aged from 9 years upwards. The athletes are supported by circa 80 volunteers and coaches across our main training bases of Alloa, Stirling, Callander, Balfron and Grangemouth. We have made significant strides forwards in our development over the last three years through our governance and financial management, communication, coaching structures and athlete development, competition provision and community links. The Club have ambitions for further development.

An exciting opportunity has arisen within the Club and we are seeking to appoint a Club Together Officer in partnership with **scottishathletics**.

This role will play a significant role in creating a thriving development structure within the club, focusing on recruiting and developing volunteers and coaches and fostering athlete pathways, to ensure that a vibrant athletics club sits at the centre of sustainable athletics development within the community.

You will be passionate about supporting and developing a vibrant community club and have experience in working with volunteers and managing projects.

With flexible working hours, including evening and weekends, this part time post (circa 15 hours per week) is funded through a partnership between Central AC and **scottishathletics**, and working in close partnership with other partners - in particular, Active Stirling. You will be an employee of **scottishathletics**, have annual leave entitlement and access to the group pension scheme.

If you feel you can make a difference to a hugely successful club with huge ambitions to develop in all areas we want to hear from you.

Application Process

Applications should be made by submitting the application form, covering letter and equal opportunities form to **scottishathletics**. The application should be marked confidential and sent to:

Francesca Snitjer
scottishathletics Ltd
Caledonia House
South Gyle
EDINBURGH
EH12 9DQ

Or through email to: francesca.snitjer@scottishathletics.org.uk

Closing date for applications: Monday 26th November 2018 – 12 noon

Interviews to be scheduled: Tuesday 4th December 2018

Applications received after the closing date will not be considered.

Any offer of employment would be subject to a satisfactory PVG check and references. **scottishathletics** is an equal opportunities organisation.

Downloads/ attachments

- Application Form
- Job Description and Personal Specification
- Equal Opportunities Form