



**Scottish Athletics Limited**

**Information for applicants for the positions of**

## **Physical Preparation Tutor, Casual Worker**

**(Hours - variable)**

**Remuneration - competitive**

### **Introduction**

*“Perform When It Counts”* is the strategy for **scottishathletics** – the Governing Body for Athletics in Scotland, covering the period 2015 to 2019. It is very deliberately positioned as a high level strategy providing aspiration, leadership, structure, and shaping the resources and work of **scottishathletics**. It builds on a successful phase of development and achievement from 2010 to 2014, with more success being achieved in 2015, 2016 and 2017.

*Perform When It Counts* is all about achieving and delivering excellence at all levels of athletics – for all, and across all disciplines of the sport. This integrated approach is central to the philosophy behind the strategy.

There are 152 athletic clubs in Scotland with a total membership of around 24,000. The clubs vary in size from small informal clubs with a handful of members to long-established clubs whose membership exceeds 600. Some clubs specialise in particular disciplines, and others cater for all aspects of athletics. In addition, there are 450 **jogscotland** groups and 30,000 members.

### **Our Vision**

*Perform When It Counts* further details the role that **scottishathletics** will play in the period 2015 to 2019 to realise our Vision:

Lead, develop and deliver the athlete pathway in all communities in Scotland, ensuring that it:

- Provides opportunities for all in learning, competing and contributing – at the level that is appropriate for them
- Identifies and supports athletes with potential to perform on the world stage
- Supports strong and sustainable clubs at the centre of development and delivery
- Motivates and supports our coaching community to excel at all levels
- Provides the right competition at the right level within the right environment
- Recruits and retains more people within the athletics community – performing in all roles

- Is resourced, managed, and governed to an excellent standard

### **Conditions of Employment**

Successful candidates will be employed on a casual worker basis and may be offered work at various locations throughout Scotland. Full training will be provided and successful candidates will be supported in their training by **scottishathletics** Tutor Developers and Lead Tutors. Once trained to an appropriate standard, successful candidates may be asked to deliver the Athletic Development & Physical Preparation courses, levels I-IV.

Travel and subsistence will be reimbursed at **scottishathletics** current rates.

### **Remuneration**

Payment will be paid for the hours worked.

### **Hours of work**

The hours of work will vary depending on the operational requirements of **scottishathletics**. The successful candidates will be informed of the required hours for each assignment.

### **Pension**

**scottishathletics** operates a qualifying group pension scheme for auto-enrolment purposes and will match the successful candidates' contribution up to a maximum of 6% of salary, including the legal minimum contributions required.

### **Annual Leave**

Holiday entitlement will depend on the number of hours actually worked and will be pro-rated on the basis of a full-time entitlement of 28 days' holiday during each full holiday year.

### **Responsible to**

Head of Coach Development

### **Candidate Specification**

- Knowledge of the foundation movements that underpin sport-specific actions
- Experience delivering high quality athletic development training programmes to young athletes
- Experience in delivering physical competency assessments and prescribe appropriate movement progressions or regressions.
- Experience developing quality athletic movements and the ability to identify and improve individual's movement within a large training environment.
- UKSCA accredited, or showing evidence of working towards achieving accreditation
- Previous experience in delivery of information in an informal or formal coach education environment
- Ability to present information clearly, confidently, involving others and within the agreed time

- Excellent interpersonal skills and ability to relate to people, inspire and trust
- Ability to interact with a group, observe and listen to the group and check knowledge, experiences and understanding
- Ability to encourage learners to ask questions
- To use audio-visual aids to facilitate learning
- Ability to create and maintain a supportive, interactive, enjoyable safe environment to optimise learning
- UKA licensed to Level 2 or equivalent and above (desirable)
- Willing to travel to deliver courses and flexibility regarding course locations

### **Application and Appointment Process**

Applicants should apply by submitting the application form and equal opportunities form, marked “private and confidential”, to Francesca Snitjer, Executive Officer, (or email to francesca.snitjer@scottishathletics.org.uk) at

**scottishathletics**  
 Caledonia House  
 South Gyle  
 Edinburgh  
 EH12 9DQ

The closing date for applications is **12 noon on Friday 17<sup>th</sup> August 2018** with interviews taking place during week commencing 3<sup>rd</sup> September 2018.

After completing the initial interview, successful candidates will attend tutor training and on-course orientation days.

Further information can be obtained from Darren Ritchie, Head of Coach Development, at [darren.ritchie@scottishathletics.org.uk](mailto:darren.ritchie@scottishathletics.org.uk) or 07825507425

Applications received after the closing date will not be considered.

**scottishathletics** is an equal opportunities employer.

