

## 2017 LICENCE STANDARDS FOR LICENSED HIGHLAND GAMES / HEAVY THROWS COMPETITIONS IN SCOTLAND

In order to obtain a **scottishathletics** Event Licence, organisers of athletics competitions in Scotland must agree that their event will comply with the following standards. Events will be supported by the **scottishathletics** Events Team and **scottishathletics** Event Support Officers to ensure that event organisers have all the relevant support to meet standards as set out below.

Under UKA Rules for competition 2014, Appendix H, H (1), and as a supplement to UKA Rules for competition 2016, amateur athletes may only compete at Scottish Games Association (SGA) meetings which have been granted a Highland Games licence by **scottishathletics**. SGA members meetings will be held under SGA rules and do not require a licence from **scottishathletics**.

### THE STANDARDS

<b>Planning Consents</b>	
1.	<p>a) UKA and IPC Rules will be applied to the event, as well as any additional <b>scottishathletics</b> licensing requirements. Rules can be downloaded from:  <a href="http://www.uka.org.uk/competitions/rules/">http://www.uka.org.uk/competitions/rules/</a>  <a href="http://www.scottishathletics.org.uk/wp-content/uploads/2014/04/Specific-Rules-Relating-to-Traditional-Scottish-Heavy-Events-at-Amateur-Highland-Games.pdf">http://www.scottishathletics.org.uk/wp-content/uploads/2014/04/Specific-Rules-Relating-to-Traditional-Scottish-Heavy-Events-at-Amateur-Highland-Games.pdf</a>  <a href="http://www.paralympic.org/athletics/rules-and-regulations/rules">http://www.paralympic.org/athletics/rules-and-regulations/rules</a></p> <p>b) A copy of the UKA Rules for Competition will be available on race day (hard copy or electronic).</p>
2.	<p>Consideration will be given to participation of disabled participants (including those with physical, sensory and intellectual impairments) and any necessary reasonable adjustments that may need to be made to enable them to take part.</p>
<b>The Venue</b>	
3.	<p>There will be well-signed and adequate male, female, accessible and gender neutral (wherever possible) toilets within a reasonable distance of the competition location for use by athletes, volunteers and spectators.</p>
4.	<p>There should be sufficient parking provision for volunteers, officials, competitors and spectators at or near the competition site, including access for buses/coaches if expected.</p>
<b>Medical Support</b>	
5.	<p>A medical risk assessment will be undertaken by the event organiser, and made available for inspection before or post-event by <b>scottishathletics</b> upon request. This medical risk assessment can be incorporated within the overall risk assessment.</p>
6.	<p>The Event Organiser is required to provide evidence of the confirmation from the medical provider that cover is in place to <b>scottishathletics</b> when applying for a licence.</p>
<b>Miscellaneous</b>	
7.	<p>a) UKA rules for young athletes will be observed, and event organisers will not offer events unsuitable for specific age groups nor throws with implements of weights above the advised maximum.            b) Parental or Guardian's permission will be requested on the entry form for athletes under 16 years old.            c) The event will meet UK Athletics'/<b>scottishathletics</b>' Welfare and Safeguarding requirements. For guidance refer to <a href="http://www.uka.org.uk/governance/welfare-and-safeguarding/">http://www.uka.org.uk/governance/welfare-and-safeguarding/</a>            [Note: PVG checks are not required for general event activities such as taking entries, handing out drinks and marshalling etc].</p>
8.	<p>Age groups are based on the age of the athlete on the day of the competition</p>

9.	SGA athletes competing in SAL-licenced events must declare their SGA registration number, eg. John Smith (SGA) 1234 (Perth) and should wear plain vests compliant with IAAF regulations on advertising on clothing. SGA athletes competing under SAL rules will be restricted to individual events only.
10.	An Event Support Officer will be available to provide advice for your event through contacting the <b>scottishathletics</b> Events Team.
<b>Risk Assessment</b>	
11.	A Risk Assessment is required for all events. Organisers must be able to demonstrate that suitable and sufficient consideration to Duty of Care and any risks associated with the event, including medical requirements, have been appraised and planned accordingly.
12.	The Risk Assessment has taken account of the requirements of: <ul style="list-style-type: none"> <li>i) The Health and Safety Executive's guidance on Event Safety, as applicable to your event <a href="http://www.hse.gov.uk/event-safety/">http://www.hse.gov.uk/event-safety/</a></li> <li>ii) The Purple Guide to Health, Safety and Welfare at Events</li> <li>iv) Any relevant data protection legislation concerning the handling of personal data</li> <li>iii) Equality Act 2010. <a href="https://www.gov.uk/government/publications/equality-act-guidance">https://www.gov.uk/government/publications/equality-act-guidance</a></li> <li>iv) UKA guidance on Welfare and Safeguarding matters. <a href="http://www.uka.org.uk/governance/welfare-and-safeguarding/">http://www.uka.org.uk/governance/welfare-and-safeguarding/</a></li> </ul> All of the above legislation and guidance may have some effect on your event, and this list is not exhaustive
13.	<b>scottishathletics</b> reserves the right for the final risk assessment and medical risk assessment to be made available for inspection pre- or post-event.
<b>Licence Matters</b>	
14.	Organisers will display "Under UKA Rules" and either the <b>scottishathletics</b> Licence Number or "scottishathletics Licence Applied For". On: <ul style="list-style-type: none"> <li>1) Event website (if applicable)</li> <li>2) Event Entry Form</li> <li>3) All pre-event athlete information</li> </ul> The Event Organiser will forward a full set of results for all events to <b>scottishathletics</b> within seven days of the competition. These results may be used for ranking and handicap purposes and published by <b>scottishathletics</b> , subject to data protection requirements.
15.	Event Organisers must demonstrate the number of members and non-members taking part in their event(s) by completing an Event Return Form and providing <b>scottishathletics</b> with a copy of their entries list, including athletes' membership numbers (eg. SA12345) within 7 days of the date of their event. If the Event Organiser has used <b>scottishathletics</b> ' online entry system to collate their entries, there is no need to provide an additional copy of the entries list.
17.	In addition, within 48 hours of the event, organisers are required to notify <b>scottishathletics</b> separately in the event of a fatality or any death, resuscitation, hospitalisation, serious incident, accident or circumstances which might reasonably be expected to give rise to an insurance claim. See <a href="http://www.uka.org.uk/governance/health-safety/what-to-do-in-the-event-of-an-accident-or-dangerous-incident/">http://www.uka.org.uk/governance/health-safety/what-to-do-in-the-event-of-an-accident-or-dangerous-incident/</a>