



Club Development Officer – Springburn Harriers

3 years fixed term post

Salary - £7, 163

If you are passionate about sport and have experience in working with volunteers, clubs and managing projects, then this exciting new opportunity within Springburn Harriers could be for you. This is a great time to get involved as Springburn Harriers will be moving to a brand-new facility in Summer 2017.

As a Club Development Officer your role will be to support the committee of Springburn Harriers, its membership and partners to create a robust structure within the club that ensures Springburn Harriers continues to sit firmly at the centre of the local community. Your role will be to provide day-to-day support for the leadership within the club.

Springburn Harriers is a club steeped in history, starting back in 1893 and are a thriving, family friendly, athletics club catering for all from competitive athletes to those who want to keep fit. With a membership of around 200 the club provides opportunities in various disciplines from Road Running to Cross Country and Track & Field. To ensure that they provide a first-class experience for all members, the club are currently recruiting for a Club Development Officer to bring a sharper focus to the development of the club; its coaching framework; and its community services.

With flexible working hours, including evening and weekends, this part time post (15 hours per week) is funded through a partnership between Glasgow Sport, East Dunbartonshire Leisure and Culture Trust and **scottishathletics**. You will be an employee of **scottishathletics**, have annual leave entitlement and access to the group pension scheme.

Application Process

Applications should be made by submitting the application form, covering letter and equal opportunities form to **scottishathletics**. The application should be marked confidential and sent to:

Francesca Snitjer
scottishathletics Ltd
Caledonia House
South Gyle
EDINBURGH
EH12 9DQ

Or through email to: francesca.snitjer@scottishathletics.org.uk

Closing date for applications: Friday 10th March 17 **12 noon**.

Interviews to be scheduled: Week Beginning Monday 27th March 17

Applications received after the closing date will not be considered.

Any offer of employment would be subject to a satisfactory PVG check and references. **scottishathletics** is an equal opportunities organisation.

Downloads/ attachments

- Application Form
- Job Description and Personal Specification
- Equal Opportunities Form