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*Minutes of Annual General Meeting of Scottish Athletics Limited held at  
Emirates Arena, London Road, Glasgow on 30<sup>th</sup> September 2017*

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The Meeting commenced at 1000 hours.

**Present:**

Mandated Delegates List

Dawn Allan, Moorfoot Runners  
Edward Graham, Ellon AAC  
John Rodger, Kilbarchan AAC  
Ian Beattie, Harmeny AC  
Leslie Roy, Scottish Youth Development League  
Eddie Tonner, Kilmarnock Harriers & AC  
Barry Craighead, Edinburgh AC  
John Denholm, Falkirk Victoria Harriers  
David Steel, Dunfermline T&F Club  
Joanne Harkins, Lanarkshire AAA  
William Drysdale, Law and District AAC  
William Drysdale, Scottish Veteran Harriers Club  
Hugh Buchanan, Central AC  
Sandra Frame, Whitemoss AAC  
Jill O'Neil, Garscube Harriers  
Stephen Wallace, Cumbernauld AAC  
Neil Donachie, Ferranti AAC  
Neil Donachie, East District CC League  
Sid Pask, Dunblane Runners  
Richard Hadfield, Portobello Running Club  
Joseph Palmer, Helensburgh AAC  
Chris Peggie, Corstorphine AAC  
John Mackay, Shettleston Harriers  
Robin Thomas, Hunters Bog Trotters (from item 10)

Non-Mandated Delegates List

Mark Munro  
Colin Hutchison  
Edward Graham, Grampian League  
James Young, Kilmarnock Harrier & AC  
Margaret Brown, Victoria Park City of Glasgow  
Alan Potts  
Alison Lunn  
James Hardie, Carnethy Hill Racing Club  
Peter Jardine  
William Glasgow, Giffnock North AC

Chris Marshall, Glasgow Pole Vault School  
Brenda Stephen  
Lindsay McMahon  
Morag Craig, Whitemoss AAC  
Francesca Snitjer

## **1 Welcome, Introduction and Opening Remarks**

Ian Beattie (IB), Chairman, welcomed everyone to the meeting.

The Chairman introduced the top table:

Leslie Roy (LR), President, Mark Munro (MM), Chief Executive Officer.

It was confirmed that there were 23 mandated delegates in the room and therefore a quorum and the meeting could commence.

IB asked LR to begin the proceedings.

### **Votes in the Room**

At the commencement of the meeting there was a total of 23 mandated delegates and 5 proxies in the room. There was a total of 136 eligible votes in the room, including 28 proxy votes.

The Chair explained the protocol of the meeting and the voting procedures, confirming Lindsay McMahon and Francesca Snitjer would act as tellers, non-mandated delegates, if required.

## **2 Apologies**

Dame Mary Corsar  
Bob Stephen  
Betty Davidson  
Scottish School Athletics Association - Margaret McInally  
Duncan McLaren  
Moirra Maguire  
Dale S Greig  
Edinburgh Running Network – Emily Alston  
Fife AC – Frank McLaren  
Ayr Seaforth AC – Gus Oakley  
Marjory Cook  
Molly Wilmoth  
Lasswade AC – Stuart Tait  
Spey Runners – Paul Watson  
Ian Clifton  
Elsie Morris  
Joan Watt  
Jo Butterfield

Pitreavie AAC – Andy Johnston/Michelle Riley  
Inverclyde AC – Gerry Gaffney  
Cambuslang Harriers – David Cooney  
Redstar AC – Janice Eaglesham/Ian Mirfin  
Alison Johnstone  
Dave Biggin

### **3 Minutes of Annual General Meeting held on 24<sup>th</sup> September 2016**

Proposed: Board  
Seconded: Neil Donachie (Ferranti AAC)

**The minutes of the Annual General Meeting 2016 were approved as a true and accurate account of the meeting.**

### **4 To Receive and Adopt the Annual Report**

MM was invited to speak on the Annual Report. The slides are attached.

MM invited any questions.

Barry Craighead thanked MM for his impact on the sport during his first year as CEO. He enquired about the role of the National Coach, and what support is being offered by him to clubs. MM advised that Rodger Harkins and the Performance Team work around three main areas:

- The National Academy
- Performance Foundations Athletes
- Athletes on UK Programmes.

Whilst the focus is currently on the Commonwealth Games, the support across the four event groups and the performance pathway will be reviewed after the Games.

Joanne Harkins enquired if the new CRM system would be made available to Associations as well as Clubs. MM advised that Clubs are currently priority but suggested that Joanne contact **scottishathletics** after the AGM to discuss further.

With no further questions received:

Proposed: Board  
Seconded: Jill O'Neil

**Annual Report adopted.**

### **5 To Receive and Adopt the Annual Accounts and Auditors Report**

The Chair invited MM to speak on the Annual Accounts and Auditors Report.

MM invited any questions.

Richard Hadfield enquired about the increase in marketing expenditure and what **scottishathletics** are seeing in way of return from that investment. MM advised that **scottishathletics** have invested more into improving events and the introduction of live-streaming through Vinco. Dawn Allan, **scottishathletics** Head of Operations, also advised that there were one-off costs incurred for the website.

With no further questions received:

Proposed: Board  
Seconded: Barry Craighead

**Annual Accounts and Auditors Report adopted.**

## **6 To Agree the Honoraria**

It was proposed that the honoraria remain as previously:

Track & Field Commission: £800  
Road & Cross-Country Commission: £800  
Hill Running Commission: £400  
Officials Commission: £600

Proposed: Board  
Seconded: Sandra Frame

**Honoraria are approved**

## **7 To Appoint the Auditors**

It was proposed that Henderson Loggie be re-appointed auditors to **scottishathletics** for the ensuing year.

Proposed: Board  
Seconded: Stephen Wallace

**Henderson Loggie re-appointed as Auditors**

## **8 To Adopt the proposed changes to the Articles of Association**

The Board proposed that the current Articles of Association be amended. The proposed changes were circulated with the AGM papers.

MM was invited to address the meeting to explain the changes and why the Board think that they are advisable.

It was noted that, in terms of the current Articles and company law generally, a special majority was required if the articles were to be amended. The required majority is three quarters of eligible votes.

Proposed: Board  
Seconded: Neil Donachie (Ferranti AAC)

**The proposed amendments to the Articles were adopted after the resolution was passed with a special majority. The Secretary shall make all the necessary filing of the amended articles.**

## **9 To decide Individual Membership Fees 2018/19**

MM addressed the delegates, presenting the rationale for there being no increase to fees. MM invited questions. The following questions were raised by delegates:

John Mackay expressed concern about the impact of annual increase of entry fees on Clubs. MM advised that although the increases are necessary, it would be taken back to the Commissions.

With no further questions, the Board proposed the following changes to membership fees for 2018/19:

### **Item 9(a)**

#### **Senior Club Membership to increase to £20**

Proposed: Board  
Seconded: Joseph Palmer

#### **Senior Club Membership fees adopted**

### **Item 9(b)**

#### **U21 Club Member to increase to £8**

Proposed: Board  
Seconded: Edward Graham (Ellon AAC)

#### **U21 Club Membership fees adopted**

### **Item 9(c)**

#### **U13 Club Member fees to be set at £7**

Proposed: Board  
Seconded: David Steel

#### **U13 Club Membership fees adopted**

### **Item 9(d)**

#### **Coach Membership to remain £25 (for three years)**

Proposed: Board  
Seconded: Chris Peggie

#### **Coach Membership fees adopted**

**Item 9(e)**

**Official Membership to remain free**

Proposed: Board  
Seconded: Barry Craighead

**Official Membership fees adopted**

**Item 9(f)**

**Family Membership to increase to £47**

Proposed: Board  
Seconded: Hugh Buchanan

**Family Membership fees adopted**

**Item 9(g)**

**Friend and Supporter Membership to increase to £20**

Proposed: Board  
Seconded: Chris Peggie

**Friend and Supporter Membership fees adopted**

**Item 9(h)**

**Senior Member Unattached to increase to £45**

Proposed: Board  
Seconded: Sandra Frame

**Senior Member Unattached fees adopted**

**Item 9(h)**

**Over 65 Membership to increase to £12**

Proposed: Board  
Seconded: Sid Pask

**Over-65 Membership fees adopted**

**10 To decide Club Affiliation Fees 2018/19**

The Board proposed NO CHANGE and that the level of the club affiliation fees and method of collection for 2018/19 remains as follows:

For all first claim athletes	£7.00
For second claim athletes	£3.00
For all other club members	£0.00

Proposed: Board  
Seconded: John Rodger

**Club Affiliation fees proposals adopted.**

**11 To decide non-members race levies 2018/19**

The Board proposed NO CHANGE and that for 2018/19 remains at £2.00.

Proposed: Board  
Seconded: Neil Donachie (Ferranti AAC)

**Non-members' race levies proposal adopted**

Richard Hadfield asked if the Board had considered increasing levies, particularly given the current funding problems. IB advised that this is under constant review, but **scottishathletics** are in line with the rest of the UK who also charge £2 for levies.

Barry Craighead enquired if events like the Edinburgh Marathon and the Scottish Half Marathon require a permit from **scottishathletics** and are levies received from these events? MM advised that these events do have a **scottishathletics** permit and levies are paid. The new online entry system will make things easier for clubs and event organisers. Some events have their own insurance and don't permit with **scottishathletics** but **scottishathletics** are keen to make sure that risk assessments for these events are carried out properly to ensure the safety of athletes.

IB advised that discussions have taken place with the Scottish Government around whether all road races should have a permit for quality control.

James Hardie asked if **scottishathletics** would push for all road racing events to have a **scottishathletics** permit? MM advised that **scottishathletics** main concerns are around the safety of events and trying to raise the standard of delivery around events - provision of water, medical cover, road closures etc. Discussions with local authorities and police are continually taking place to ensure consistency. James noted that Carnethy Hill Racing Club conform with the hill running safety guidelines and the club would be against **scottishathletics** permits being made mandatory.

John Rodger advised that he attends the UK Road Racing Management Group meetings as Convenor of the RR&XC commission. The group are currently looking at licence conditions in the UK across all events. Forced by the insurance companies, licence conditions will become much more stringent.

Sid Pask enquired about Traffic Management Plans and how Clubs can keep the costs associated with this down. MM advised that **scottishathletics** work regularly with Clubs and the Police on this and advised Dunblane Runners to contact **scottishathletics** to see if they can help. It is also advisable to get local police involved first.

**12 Proposal for nomination for Honorary Life Membership**

Leslie Roy spoke to the nomination of Eamon Fitzgerald for Honorary Life Membership.

Proposed: Board  
Seconded: Neil Donachie (Ferranti AAC)

John Denholm spoke to the nomination of David Lothian for Honorary Life Membership.

Proposed: Board  
Seconded: Stephen Wallace

**Honorary Life Memberships approved.**

### **13 To Elect Office Bearers**

#### **13(a) Honorary President Rt Hon. the Lord McConnell of Glenscorrodale (Jack McConnell – former First Minister)**

Barry Craighead enquired why Lord McConnell has been proposed? IB advised that as former First Minister, he carries a significant status. He has a great interest in the sport – was instrumental in bringing the Commonwealth Games to Glasgow in 2014 – and with a good understanding of politics, Lord McConnell will be a positive influence and a strong representative for the organisation.

Proposed: Harmeny AC  
Seconded: Hugh Buchanan

#### **Track and Field Commission**

#### **13(b) Convenor Moira Maguire**

Proposed: Edinburgh AC  
Seconded: John Rodger

#### **13(c) Secretary Moira Nisbet**

Proposed: Edinburgh AC  
Seconded: Hugh Buchanan

#### **13(d) Finance Officer Vacant**

Taken back to Board

#### **Road and Cross-Country Commission**

#### **13(e) Convenor John Rodger**

Proposed: Shettleston Harriers  
Seconded: Edward Graham (Ellon AAC)

#### **13(f) Secretary Julia Henderson**

Proposed: Kilbarchan AAC

Seconded: Hugh Buchanan

**13(g) Finance Officer Vacant**

Taken back to Board

**Hill running Commission**

**13(h) Convenor Hugh Buchanan**

Proposed: Central AC

Seconded: Sandra Frame

**13(i) Secretary Mark Johnston**

Proposed: Carnethy Hill Racing Club

Seconded: Barry Craighead

**13(j) Finance Officer Malcolm Finbow**

Proposed: Westerland CCC

Seconded: Hugh Buchanan

**Officials Commission**

**13(k) Convenor Margaret Brown**

Proposed: VP Glasgow AC

Seconded: John Rodger

**13(l) Secretary Brenda Stephen**

Proposed: Cumbernauld AAC

Seconded: Neil Donachie (Ferranti AAC)

**13(m) Finance Officer Vacant**

Taken back to Board

**Office Bearers elected.**

**14 Re-election of Board members appointed by the Board**

**Sandra Frame**

Proposed: Board

Seconded: John Rodger

**Re-election of Sandra Frame approved**

## 15 AOCB

MM invited any other questions. The following questions were asked by the delegates:

William Drysdale enquired about the IAAF Master's age groups - Track and Field is 35+ but road racing and cross country is 40+. John Rodger advised that T&F was changed by UKA and the IAAF a number of years ago. The RR&XC Commission will take this back for consideration.

Sid Pask asked if the organisation were aware of Clubs leaving **scottishathletics** to join the Association of Running Clubs and how affiliated Clubs can help sell the benefits of **scottishathletics** to others? MM advised that the organisation is aware of this and as the National Governing Body for athletics, are able to offer Clubs many benefits in terms of development, wellbeing, support for officials, free online entry system, coaching support, events etc.

Stephen Wallace expressed concern about the challenges in scheduling at the Emirates and clashes between athletics events. MM agreed that scheduling fixtures are a big challenge each year and it's something that the Events Team and Commissions spend a lot of time and effort on. The Emirates is a multi-sport venue, and costs of renting out the facility are high.

Barry Craighead enquired why the removal of the starters fee, which was introduced at an AGM, wasn't required to be removed at an AGM? IB explained that the fee was removed to ensure that all officials are recognised equally – with the introduction of increased rewards for all officials. The Articles were changed so it wasn't necessary to bring it to the AGM. It was agreed to take it back to the Officials Commission for further consideration.

James Hardie asked if the new CRM system will include online payment of annual membership fees and would **scottishathletics** consider branching the new system out to non-affiliated Clubs to bring in more fees for the sport? MM confirmed that include online payment of annual membership fees. At the moment, the focus is solely on Clubs, but once the system is fully up and running then this can certainly be looked at.

IB thanked everyone for attending the meeting and with no further business the meeting closed at 1200 hours.

